



THE CENTRE OF EXCELLENCE

Providing Quality Training
for more than 30 years

SHB40115 Certificate IV in Beauty Therapy

About the Course

This qualification reflects the role of individuals who work as beauty therapists to provide a range of beauty therapy treatments and services, including lash and brow treatments, nail services, make-up, massage and waxing. They communicate with clients to recommend treatments and services and sell retail skin care and cosmetic products.

These individuals undertake work independently, with limited guidance from others, to perform routine and non-routine activities and solve non-routine problems. They apply and adapt technical skills and knowledge, and use judgment in the provision of beauty treatments and services. These individuals are responsible for their own outputs and provide limited guidance to others. Work is typically conducted in beauty salons and spas.

Academic Requirements

Australian year 12 Equivalent of other countries

Age Requirements

For international students COE has a requirement that all students must be over 18 years of age at the commencement of course.

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Assessment procedure

Students will undertake both formative and summative assessments which will include completion of the activities, projects and observation of delivery of training and assessment.

The formative assessment activities are contained in the SHB40115 Certificate IV in Beauty Therapy - Assessment Workbooks, which must be completed and submitted. The summative assessments are made on completion of assessing and marking the formative assessment tasks and involves taking into consideration the performance of the student across the formative assessments and their demonstrated competency at completion of those tasks. Where additional work/training is required or repetition of the tasks is required, the student is informed of the requirement and times are booked for reassessment with the assessor for a later date.

In line with The Centre of Excellence policy and procedure, trainers will:

- Explain the context and purpose of the assessment and the assessment process
 - Explain the Competency Standards to be assessed and the evidence to be collected
 - Outline the assessment procedure, the preparation which the candidate should undertake and answer any questions
 - Assess the needs of the candidate and, where applicable, negotiate reasonable adjustment for assessing people with disabilities without compromising the integrity of the competencies
 - Seek feedback regarding the candidate's understanding of the competency standards, evidence requirements and assessment process
- The Centre of Excellence ensures that staff involved in the delivery and assessment of this qualification have access to:
- The present version of this qualification and Training Package as well as the units of competency, assessment guidelines and qualification structure
 - Trainer, assessor and student support materials and resources relating to the units of competency that are being delivered and assessed
 - Sufficient resources to meet the requirements of students with special needs and has a process in place that includes reasonable adjustment procedures
 - The necessary facilities and equipment needed to conduct the program

Mode of Delivery

Face to Face

Entry Requirements:

All international students should be able to meet the English requirements as required under the assessment level of the student by Department of Immigration and Border Protection (DIBP).

The Centre of Excellence accepts the results from International English Language Testing System (IELTS), PTE Academic English or the Test of English as a Foreign Language (TOEFL) as below:

Acceptable Form of evidence for English Language Proficiency at THE CENTRE OF EXCELLENCE	Acceptable Score for Direct Entry Level for Certificate/ Diploma/ Advanced Diploma Courses
International English Language Testing System (IELTS) - Academic	5.5
Test of English as Foreign Language (TOEFL) - Paper Based Test (PBT)	527
Pearson Test of English Academic (PTA Academic)- Paper Based Test (PBT)	46 (with no communicative skill score less than 42)

Credit Transfer and RPL

Recognition of prior learning (RPL) may be given for skills and knowledge gained through previous study or other relevant experience. For further information refer to www.coe.vic.edu.au

Course Structure

Unit Code	Unit Name	Core/Elective
SHBBRES001	Research and apply beauty industry information	Core
SHBXCCS001	Conduct salon financial transactions	Core
SHBXCCS002	Provide salon services to clients	Core
SHBXIND001	Comply with organisational requirements within a personal services environment	Core
SHBXWHS001	Apply safe hygiene, health and work practices	Core
SHBBINF001	Maintain Infection Control	Elective
SHBBSKS001	Pierce Ear Lobes	Elective
SHBBBOS001	Apply cosmetic tanning products	Core
SHBBFAS001	Provide lash and brow services	Core
SHBBHRS001	Provide waxing services	Core
SHBBMUP001	Apply eyelash extensions	Elective
SHBBNLS001	Provide manicure and pedicure services	Core
SHBBMUP003	Design and apply make-up for photography	Elective
SHBBMUP002	Design and apply make-up	Core
SHBBBOS002	Provide body massages	Core
SHBBBOS003	Provide body treatments	Core
SHBBFAS002	Provide facial treatments and skin care recommendations	Core
SHBBBOS004	Provide aromatherapy massages	Elective
SHBBCCS002	Prepare personalised aromatic plant oil blends for beauty treatments	Elective



COURSE DURATION	75 Weeks	COURSE FEES	\$9,500
AIRPORT TRANSFER FEE	\$150	ENROLMENT FEE:	\$250
OSHC	refer www.bupa.com.au	ACCOMMODATION FEES	from \$240-\$300 per week